

Vision in Action (VIA)

Tuesday, November 27, 2018



WELCOME

The meeting started at 1:00 p.m. The committee was divided into six pre-assigned groups to begin the Comprehensive Needs Assessment process. The groups are:

- Group #1 - Student Achievement
- Group #2 - School Culture and Climate & School Context and Organization
- Group #3 - Staff Quality, Recruitment, and Retention
- Group #4 - Curriculum, Instruction, and Assessment
- Group #5 - Family and Community Involvement
- Group #6 - Technology
- All Groups - Demographics

La Vega ISD Comprehensive Needs Assessment Process

Ms. Ward provided an explanation to the group on why the CNA process is necessary, and where and how the information is used in the Executive Summary and the District Improvement Plan.

- Let's make sure that what is perceived is supported by the data.

Jigsaw Activity

Ms. Ward provided an explanation of the jigsaw activity. Each group is to complete the demographic focus area as well as the focus area for their group.

- The document, "Where's the Plan? La Vega ISD Comprehensive Needs Assessment" is new this year and replaces the, "NCLB Comprehensive Needs Assessment Process".
 - It is to be used to document data and perceptions.

Activity

- Each group will take one section of pages 1-8 from "Where's the Plan?", read, and then share out.
- A few minutes were allowed to peruse the assigned section.

Share Out

Group 1

- Step 1 – Establish a schoolwide planning team and review the purpose and outcomes for conducting the CNA
 - Include stakeholders: district leadership, teachers, paraprofessionals, school staff, parents, community members, parents and students. This team is our DQIC committee.
 - A schoolwide plan is to improve academic achievement for all student but especially the lowest achievement students.
 - The annual review uses data to address major problem areas based on students' needs.

Group 2

- Step 1 – Establish a schoolwide planning team including stakeholders; review purpose and outcomes; establish committees of focus groups; and establish short and long term goals.
- Step 2 – Shared the definition for a "shared vision", an essential component of a district or campus culture and address this culture for the school to truly reform; and the definition for "collective vision", the engine that drives district/campus reform and reflects the intents and purposes of schoolwide programs.

Group 3

- Step 3 – Creating the district campus snapshot. Demographics of staff, students and community.
- There are five factors to consider: student needs, curriculum and instruction, professional development, family and community involvement, and school context and organization.

Group 4

- Step 4 – Identifying data sources to be gathered and organized into the eight focus areas.

- Safeguards are built into the surveys to ensure they are appropriate and not too long for the groups or individuals surveyed; how it will be distributed; and surveyed.
- Organization of data; tabulation of results; and display the results.

Group 5

- Step 5 – Analyzing the data. Schoolwide planning team should analyze and summarize the data.
 - Recognize the data that impacts student achievement.
 - Are there education gaps among student subgroups?
 - Prioritize items the data suggests.
 - Use this step to determine needs and priorities, to set goals and strategies that will be developed, and determine how to use in the schoolwide plan.

Group 6

- Documentation (page 8) is the guidebook for everything.
 - What type of data to collect for use; the CNA development; campus teams that drive data; after items are completed, they need to be checked off; and record the documentation of what's going on.
- TEA will be doing audits this year although they will not visit any schools.

Other

- Documentation Form (page 9) – The data information has already been completed by Dr. Johnson and Mrs. Lang.
 - Data resources that were used are documented.
- Data Review Checklist (pages 11-12) – You are to document the date each item has been reviewed.
- Reminder – All groups will document for demographics and for their own individual group assignment.
- Page 13 – Use this documentation page to record minutes and to list your group members.
 - Record your big ah-ha moments.

Suggestions moving forward to make this process better

- Don't get stuck using the questions....start with the end in mind.
- It helped using the folders for contents to answer focus questions.
- With so much data to go through, where do we start?
- Trying to shoehorn old information into new slots makes the situation difficult. We may have to start from scratch and rebuild.

Begin Executive Summary Review to Make Revisions Based on Data

This item will be addressed at the next meeting.

ADJOURNMENT

The meeting ended at 2:55 p.m. The next meeting is scheduled for January 15, 2019.