

# Instructional Services Vision in Action (VIA)

Minutes

Tuesday, February 2, 2016



**Meeting Conductors:** Dr. Peggy Johnson, Dr. Charla Rudd and Dr. Linda Volz.

**Members Present:** Dr. Valerie Baxter, Chris Borland, Kristen Chamblee, Jennifer Chaudoin, Demetrice Conner, Cynthia Denmark, Lisa Drafahl, Ginny Ellis, Jeremy Gilbert, Jennifer Gillen, Mindy Hancock, Leslie Harris, Bennett Hoefler, Allison Hughes, Dr. Peggy Johnson, Stephanie Lediner, Dr. Terri Patterson, Justin Peebles, Kristi Rizo, Lisa Seawright, Dr. Sharon Shields, Shaunte' Stewart, Mary Tate, Dr. Linda Volz, Cory Webster, and Marilyn Wilson.

**Members Absent:** Beth Epperson, Ann Garrett, Jeanne Gravitt, Joanne Maloney, Bobby Melton, Samenthia Milnes, Michelle Ramos, Candice Ross, Dr. Charla Rudd, and April Wagner.

**Other(s) Present:** Lori Lang, Recorder of Minutes.

## WELCOME

Dr. Johnson called the meeting to order at 1:00 p.m. The committee was divided into six pre-assigned groups to begin the Comprehensive Needs Assessment process. All groups will look at the demographic data. The groups are:

- Group #1 - Student Achievement
- Group #2 - School Culture and Climate & School Context and Organization
- Group #3 - Staff Quality, Recruitment, and Retention
- Group #4 - Curriculum, Instruction, and Assessment
- Group #5 - Family and Community Involvement
- Group #6 - Technology

## Comprehensive Needs Assessment Process

Dr. Johnson reviewed the process for assessing and disaggregating data for the CNA planning. A PowerPoint presentation on the CNA Planning Session was shared to show the Why, What, and How.

- Why? – State and federal requirement to conduct as part of the planning and decision-making process because the district receives Title I funds.
- What? – Examine multiple sources of data to monitor and assess the impact of what we do and have done.
- How? – To use data to identify strengths, weaknesses and priorities for next year.
- 5 Step Process – Indicators listed on the NCLB document determine what to look at and what student performance has been and what it needs to be.
- Each group was provided a set of folders that contain the data and documentation needed for their group.
  - Each set of folders is a different color per group.
  - Folders contain a different set of documentation such as: District Improvement Plan; School Safety Assessment; PEIMS Student Data; Teacher, Student, and Parent Survey Data; Student Accountability; documentation specific for the group; etc.
- This process drives the Executive Summary, helping to set strengths, needs, and priorities which in turn drives the District Improvement Plan (DIP) and the Campus Improvement Plans (CIPs).
  - The list of probing questions are used to direct examination of data.
  - The goal is to look at the information and draw conclusions.
  - Principals will use the same process for their Campus Improvement Plan.

## Executive Summary

Dr. Volz demonstrated the process for keeping, adding, revising, or deleting “Strengths”, “Needs”, and “Priorities” for the Executive Summary. Approximately thirty minutes were allowed for group work.

- We can't meet a long list of priorities so take a few of the more urgent “Needs” to set as “Priorities”.

- You can't have a priority without first having it as a need.
- If a need or priority has been accomplished, draw a line through it to be deleted.
- List new needs and priorities if needed.
- A new list of LV Board of Trustees goals were addressed. Look to see which can be incorporated in the DIP.
- The final revision of the 2016-17 Executive Summary and District Improvement Plan will be presented to the La Vega ISD Board of Trustees in April.

**Share Out:**

- Executive Summary – Recommended changes were discussed and shared.
  - There were some deletions as well as additions of some new “Strengths”, “Needs”, and “Priorities”.

**ADJOURNMENT**

The meeting ended at 2:49 pm. The next meeting is scheduled for March 1, 2016.