

# Instructional Services

# Vision in Action (VIA)

Minutes  
Tuesday, March 24, 2015



**Meeting Conductors:** Peggy Johnson, Dr. Charla Rudd and Linda Volz.

**Members Present:** Chris Borland, Lyndsie Davis, Lisa Drafahl, Amanda Endsley, Ann Garrett, Jeremy Gilbert, Leslie Harris, Peggy Johnson, Aaron King, Joanna Maloney, Jennifer Pharris, Kristi Rizo, Dr. Charla Rudd, Lisa Seawright, Dr. Sharon Shields, Shaunte' Stewart, Linda Volz, and Jennifer Wright.

**Members Absent:** Beth Aldridge, Dr. Valerie Baxter, Ashley Brittain, Kristen Chamblee, Cynthia Denmark, Ginny Ellis, Brittany Hartley, Allison Hughes, Joanie Moody, Dr. Terri Patterson, Michelle Ramos, Candice Ross, Shasta Sneed, Ashley Wilton, and Marilyn Wilson.

**Other(s) Present:** Lori Lang, Recorder of Minutes.

## WELCOME

Ms. Johnson called the meeting to order at 1:00 p.m. The committee worked in the same pre-assigned groups.

## Comprehensive Needs Assessment (CNA)

Ms. Johnson provided a brief reminder of the CNA process.

## Executive Summary and Priority of Needs Process

Ms. Johnson stated the goal for today is to establish the 2015-16 District Improvement Plan (DIP) by updating the 2014-15 DIP, using the same process as with the Executive Summary.

- The revisions made to the Executive Summary are color coded.
  - Revised and additional items are in blue font.
  - Strikeout/deleted items are in red font.
- Revisions should be based on the summary of needs.
- Consider the things that have been accomplished and things we used to do but are no longer doing.
- This process needs to be completed by April so the document can be presented to the board in April.
- Each group will target their assigned group data only but every group will focus on demographics.

**Group Work** – Time was allowed for continued group work.

## **Share Out:**

- Group #3, Staff Quality, Recruitment, and Retention – Ms. Pharris stated there are some significant changes the group is recommending.
  - Strategy 4.2a – Delete.
  - Strategy 4.6 – Split into two strategies (*will defer to Dr. Baxter*).
    - The strategy needs to be clearer.
    - To enhance and to recruit highly qualified staff, not that it addresses professional development (PD) for recruitment but to provide PD to enhance the skill set of current staff.
  - Strategy 4.11 – Expand the job search by posting comprehensive recruitment plan to attract highly qualified staff and add School Spring since the district uses it.
  - Strategy 4.10 – Not sure about wording but will leave to C&I staff to revise.
  - Strategy 4.5 – Delete or place somewhere else per Ms. Wilson.
    - This does not help someone become bilingually qualified.
    - Do something to recruit qualified ESL staff.
  - Add a new strategy for 3 – Research, make application for ECHS programs (Project LINK); strategy should follow 3.7 or 3.8.

- Delete 3.4 because it does not really exist.
- Group #4, Curriculum, Instruction and Assessment (CIA) – Dr. Rudd and Ms. Harris reported on the revisions the group made and/or recommended.
  - Strategy 1.5 – C&I staff cannot provide adequate personnel and supplies. Should this be personnel? Where should supplies go?
    - Documentation is required for receiving federal funds. Must be included somewhere but not sure where.
    - Reword strategy.
    - Find somewhere to place the Title I documentation; not developing FTE but providing salaries.
  - Strategy 1.4 – Deleted and combined pieces with another strategy.
  - Strategy 1.6 – Revised strategy and staff responsible.
  - Strategy 1.7 – Slight revision made to strategy and recommend adding additional staff responsible and change resources to Title II funds.
  - Strategy 1.8 – Slight revision to strategy regarding Response to Intervention.
  - Strategy 1.9 – Revised strategy and combined with strategy 1.11 to address student support programs.
  - Strategy 1.10 – Revised strategy to address effective instructional strategies in all core content areas in grades PK-12.
  - Executive Summary, CIA – Revision in Priorities – Revised first bullet.
- Group #2, School Culture and Climate & School Context and Organization – Ms. Rizo reported on the revisions the group made and/or recommended.
  - Strategy 2.3 – Add “Continue to” at beginning of sentence.
  - Strategy 4.8 remains because of federal requirements regarding test fee reimbursement for teachers.
  - Strategy 5.4 was deleted because it is duplicated in strategy 6.5 which will remain.
    - The strategy addresses the implementation of district student code of conduct.
  - Strategy 6.6 was deleted regarding a district-wide discipline management program.
  - Strategy 5.6 doesn’t fit here which speaks about a database for LEP students. Where should it go?
    - Strategy 1.5 is similar which can be revised to incorporate strategy 5.6.
    - Delete strategy 5.6.
    - Instead of using LEP database, use Ellevation.
  - Strategy 6.3 – Revised to, “Review and refine the DAEP program.”
  - Strategy 6.4 – Revise to, “Reduce the number of discipline referrals”; remove special education from the wording.
    - Current wording must be included in the plan by TEA. Keep as is.
    - Group #5 made changes to the same area regarding ethnic disparity between discipline referrals in demographics. Add as a separate strategy.
- Group #1, Student Achievement – Ms. Stewart reported that many of the recommended revisions to strategies reported by Group #4 were the same.
  - Strategy 1.10 – Add to the end of what group #4 submitted, “in order to address low achievement scores”.
- Group #5, Family and Community Involvement – Mr. Gilbert reported on the revisions the group made and/or recommended.
  - Strategy 3.6 – Add, “Implement the state plan for GT services” to beginning of the sentence.
  - Strategy 6.6 – Agreed with Group 2 that this strategy should be deleted.
  - Strategy 8.2 – Added, “...including the use of the online survey” to the strategy.
  - Strategy 8.5 – Recommend revisions to summative evaluation.
  - Strategy 8.7 – Place as a resource under 8.2 and delete 8.7.
  - New Strategy for community involvement – Plan for, development, and implement a mobile book library during summer months.
- Group #6, Technology – Mr. Borland reported on the revisions the group made and/or recommended.
  - Did not remove any strategies.
  - Strategy 7.2, Summative Evaluation – Removed some wording and added technology inventory.
  - Strategy 7.3 – Added Campus technology committee.
    - Revised timeline to August and January for when training is needed.
  - Strategy 7.4 Resources – Add lab setting or mobile lab setup to provide training in one spot for larger groups.
    - Add training calendar under Formative Evaluation.
  - Strategy 7.5, Formative Evaluation – Added training evaluations.
  - New Strategy or add to Strategy 7.2 – Develop and implement a 1 to 1 technology pilot.

- A 1 to1 Technology Committee is now in place.
- Additional Comments?
  - Ms. Wilson – The Family Involvement Plan template is needed from every campus to have more of an impact for this committee to track community involvement.

### **ADJOURNMENT**

The meeting ended at 2:54 pm. The next meeting is scheduled for April 1, 2015.